

# The Spiritual Gift of Administration

## Definition

The gift of Administration is the God-given ability to understand what makes an organization function and the special ability to plan and execute procedures that accomplish the goals of the group or organization.

### Gifts in Action

Aaron, Moses' brother, demonstrated this gift. God used him to execute the details of the departure plan when the Israelites left Egypt for the Promised Land. Moses provided the visionary leadership, and Aaron made it happen!

## Scripture References for Administration

- 1 Corinthians 12:28
- Acts 6:1-7
- Exodus 18:13-25

## People With This Gift Like to...

- Develop strategies or plans to reach identified goals.
- Organize people, tasks, or events.
- Assist ministries to become more effective and efficient.

## Characteristics of People With Administration

- Thorough
- Objective
- Responsible
- Organized
- Goal-oriented
- Efficient
- Conscientious

## Potential Ways to Use the Gift of Administration

- Member of a planning team, committee, or board
- Administrative assistant
- Event organizer
- Chairperson of a group
- Data management

### RECOMMENDED READING:

**Developing the Leaders Around You – John C. Maxwell**  
**The New One Minute Manager – Ken Blanchard**